

2020 Internship Opportunities

Spend your summer at the lakeshore developing your skills in collections management, art handling, and material culture studies with the Saugatuck-Douglas History Center.

SAUGATUCK-DOUGLAS
HISTORY
CENTER

Position: Archive and Collections Internship

Compensation: \$1,500 stipend for 12-week summer internship with flexible work hours of 32 hours a week. Housing available walking distance from the History Center in Douglas.

Program details: Prospective interns with an interest in archives, library science, digital preservation, museum studies, visual and material culture, art history, LGBTQ studies, and public history will help the History Center expand its capacity to educate and inspire the public about local history. Opportunities may include working with volunteers and committees to support the creation of exhibit(s) from conceptualization through installation; the processing of art and archival collections; and assistance with digital collections management. Based on intern skills and interests, work may also include collections-based research on the history of art, architectural history, and LGBTQ history. History Center interns will have the opportunity to participate in professional development as well as SDHC programs and events and directly interact with the public through their professional roles.

In addition, interns will gain real-life experience contributing to the success of a vibrant small non-profit cultural organization. Opportunities include leading tours and working with the public, sharing experiences through online publications and public presentations, and working with the director and board members in non-profit administration.

Internships are open to undergraduate or graduate students. Prospective interns should:

- Have a demonstrated interest in diverse areas such as Great Lakes history, LGBTQ studies, art and art history, material culture studies, oral history, historic preservation, library science, digital humanities, or archival work.
- Enjoy sharing their passion for community-based history directly with the public through public speaking, written communication, and personal engagement.
- Show adaptability and the ability to work independently and with other staff and volunteers across multiple disciplines.

Application: Please submit a personal letter of interest describing your interests in this position along with a resume and list of three references with contact information. Please also provide a writing sample that demonstrates your engagement with history or other relevant areas for this position.

Please address questions and application materials to:

Dr. Eric Gollanek, Executive Director

director@sdhistoricalsociety.org

Subject line: *Archive and Collections Internship*

2020 Internship Opportunities

Spend your summer at the lakeshore developing your skills in communication, visitor engagement, and events management with the Saugatuck-Douglas History Center.

SAUGATUCK-DOUGLAS
HISTORY
CENTER

Position: Communications and Events Internship

Compensation: \$1,500 stipend for 12-week summer internship with flexible work hours of 32 hours a week. Housing available walking distance from the History Center in Douglas.

Program details: Prospective interns with an interest in communications, visitor engagement, and events management will help increase the capacity and quality of events offered by the History Center. This will include assisting with membership development and execution of History Center events for the general public. Interns will also help develop messaging, advertising, and evaluation for our exhibits and summer programs as well as organization communication in print and digital media. History Center interns will have the opportunity to participate in professional development as well as SDHC programs and events and directly interact with the public through their professional roles.

In addition, interns will gain real-life experience contributing to the success of a vibrant small non-profit cultural organization. Opportunities include assisting with exhibit design and installation, leading tours and working with the public, and working with the director and board members in non-profit administration.

Internships are open to undergraduate or graduate students. Prospective interns should:

- Have a demonstrated interest in diverse areas such as history, the arts, public relations, journalism, hospitality and tourism, or non-profit organizations.
- Enjoy sharing their passion for community-based history directly with the public through public speaking, written communication, and personal engagement.
- Show adaptability and the ability to work independently and with other staff and volunteers across multiple disciplines.

Application: Please submit a personal letter of interest describing your interests in this position along with a resume and list of three references with contact information. Please also provide a portfolio of your writing and relevant examples of your work in communications, marketing, social media, journalism, tourism, or other areas relevant for this position.

Please address questions and application materials to:

Dr. Eric Gollanek, Executive Director

director@sdhistoricalsociety.org

Subject line: *Communications and Events Internship*

The SDHC supports academic credit for internships and the director will work with students and faculty administrators to meet requirements for individual programs.

Why Saugatuck-Douglas?

Saugatuck and Douglas are two of Michigan's most popular Lake Michigan tourist destinations and residential centers for people interested in history and the arts. From its origins as a lumbering and shipbuilding community in the 1800s, the area has built a reputation as a welcoming "home for all" with a significant LGBTQ population. Home to the Ox-Bow School of Art (established 1910) and the Saugatuck Center for the Arts (2001) the area has a rich heritage in the visual and performing arts. The summer features a thriving vacation scene, with popular restaurants, beaches, festivals, and tourist activities. It is a year-round destination in southwest Michigan's wine country and fruit belt, making it a destination for farm-to-table dining and outdoor recreation.

Since 1986, the Saugatuck-Douglas History Center has provided leadership in history and preservation, helping the community to connect with and understand its past, preserve its quality of life, and respect the area's history to shape its future. The SDHC and its members work together to preserve local history and inspire learning now and for future generations.

The SDHC maintains two sites including the History Museum located in the historic water pump house building (1906) along the Kalamazoo River in Saugatuck and the History Center at the Old School House (1866) in Douglas. This summer marks our 25th year of exhibitions at the History Museum; *Then and Now: Snapshots from the Archives* features 50 photographs capturing the people and places that are part of the community's history. The History Center in Douglas hosts changing art exhibits from the permanent collection of 400 paintings, prints, and drawings from Saugatuck-area artists.

To learn more about the History Center, visit www.MySDHistory.org.

Facebook: <https://www.facebook.com/sdhistorycenter/>

Instagram: https://www.instagram.com/sd_historycenter/

Find our app "Saugatuck-Douglas History" for free download on the iTunes and Google Play stores!